

23-622 RENEWAL PROCEDURES

23-622

- .1 The county shall be permitted to renew a contract which meets the criteria of Section 23-621, above, provided:
 - .11 If approval of the original contract is required by the Board of Supervisors, then the renegotiated contract shall be approved by the Board of Supervisors' in accordance with Section 23-625.
- .2 If the county is unable to renegotiate the contract for the extended term, the county shall be permitted to extend the existing contract for a period not to exceed six (6) months if such an extension is necessary to allow time for new bidding.
- .3 The county shall submit renegotiated contracts for In-Home Supportive Services to SDSS for approval at least 90 calendar days before the County Board of Supervisors' public hearing. The county shall also provide documentation for any cost increases over the original two year contract, to demonstrate their accordance with MPP Section 23-621, and highlight any changes to program policy and other requirements of the contract.
 - .31 The state will review the contract and supporting material for any changes in state or federal laws and regulations affecting the contract, compliance with cost increase standards in MPP Section 23-621 and the appropriateness of any county changes to the contract under state and federal laws and regulations. The state will respond in writing with an approval, conditional approval or denial of funding for the renegotiated contract. If the contract is not approved, the state shall set forth the reasons for denial and conditions, if any, by which the county may gain approval for funding. The state will notify the county within 15 calendar days of receipt if the required material is complete or deficient, and within 45 calendar days upon receipt of complete information of its decision on the contract renegotiation.
 - .32 The state periods, based on actual performance, for processing In-Home Supportive Services third year renewals during the two years preceding the proposal of this section were as follows:
 - .321 The median time was 118 days.
 - .322 The minimum time was 45 days.
 - .323 The maximum time was 148 days.